



Bid Bulletin No. 1
8 July 2021

PUBLIC BIDDING NO. 21-097-3
Supply and Delivery of HP Toner Cartridges
for the Procurement Service

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **1 July 2021**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. AMENDMENTS

ITEM NO.	REFERENCE	BASES FOR AMENDMENT				
1	Section V. Special Condition of Contract Page 42 GCC Clause 4 XXX Notes: <i>- Supplier shall replace or retribute to the PS all payments otherwise previously made for the deliveries later found to be rampantly defective.</i> XXX	To amend the notation and for better understanding.				
2	Section VI. Schedule of Requirements Page 44 XXX <table border="1" data-bbox="304 1477 1193 1999"> <thead> <tr> <th data-bbox="304 1477 464 1543">Quantity</th> <th data-bbox="464 1477 1193 1543">Delivery Period and Delivery Site</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 1543 464 1999">XXX</td> <td data-bbox="464 1543 1193 1999"> <i>PS Warehouse, PS Complex, RR Road, Cristobal St., Paco, Manila</i> <i>Direct Delivery to End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga</i> Within fifteen (15) calendar days upon receipt of Call-Off <u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u> </td> </tr> </tbody> </table>	Quantity	Delivery Period and Delivery Site	XXX	<i>PS Warehouse, PS Complex, RR Road, Cristobal St., Paco, Manila</i> <i>Direct Delivery to End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga</i> Within fifteen (15) calendar days upon receipt of Call-Off <u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u>	To amend the delivery period. Please refer to "Appendix 1" for the amended form
Quantity	Delivery Period and Delivery Site					
XXX	<i>PS Warehouse, PS Complex, RR Road, Cristobal St., Paco, Manila</i> <i>Direct Delivery to End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga</i> Within fifteen (15) calendar days upon receipt of Call-Off <u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u>					

		Succeeding batches: <u>Within fifteen (15) calendar days upon receipt of Call-Off</u> <i>(Quantity will be determined for each Call-Off)</i>														
	XXX															
3	Section VII. Technical Specifications Page 58	<table border="1"> <tr> <td>xxx</td> <td>Brand</td> <td>xxx</td> </tr> <tr> <td>xxx</td> <td>±</td> <td>xxx</td> </tr> </table>	xxx	Brand	xxx	xxx	±	xxx	To remove the unnecessary number. Please refer to "Appendix 2" for the amended form.							
xxx	Brand	xxx														
xxx	±	xxx														
4	Section VIII. Checklist of Technical and Financial Documents Page 79 xxx	<table border="1"> <tr> <td rowspan="4">2</td> <td>1</td> <td>642 cart</td> <td>TONER CART, HP CE320A, Black</td> </tr> <tr> <td>3 <u>2</u></td> <td>477 cart</td> <td>TONER CART, HP CE321A, Cyan</td> </tr> <tr> <td>4 <u>3</u></td> <td>472 cart</td> <td>TONER CART, HP CE322A, Yellow</td> </tr> <tr> <td>5 <u>4</u></td> <td>471 cart</td> <td>TONER CART, HP CE323A, Magenta</td> </tr> </table> xxx	2	1	642 cart	TONER CART, HP CE320A, Black	3 <u>2</u>	477 cart	TONER CART, HP CE321A, Cyan	4 <u>3</u>	472 cart	TONER CART, HP CE322A, Yellow	5 <u>4</u>	471 cart	TONER CART, HP CE323A, Magenta	To correct the numbering. Please refer to "Appendix 3" for the amended form.
2	1	642 cart		TONER CART, HP CE320A, Black												
	3 <u>2</u>	477 cart		TONER CART, HP CE321A, Cyan												
	4 <u>3</u>	472 cart		TONER CART, HP CE322A, Yellow												
	5 <u>4</u>	471 cart	TONER CART, HP CE323A, Magenta													

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text

B. CLARIFICATIONS

The Department of Budget and Management - Procurement Service, Bids and Awards Committee hereby clarifies prospective bidders' concerns and queries:

DETAIL	REFERENCE	CLARIFICATION
Integrated Computer System, Inc.		
1 The word "COMPLY" should also be indicated on the section for packaging and marking/labeling requirements based from TSRC Resolution	Section VII. Technical Specification <i>For Packaging and Marking/Labeling Requirements based from TSRC Resolution No. 2021-001 dated March 05, 2021.</i>	The word "COMPLY" should be indicated.

	No. 2021-001 dated March 05, 2021 to signify that the Bidder is compliant to the labeling requirement which is to be provided by Procurement Service.		
2	The bidder request to provide details on the packaging and marking/labeling required to this project (size, dimension, color) to an earlier schedule.	Section VII. Technical Specification Page74 xxx (Complete details of the sticker will be given to the responsive bidder upon receipt of Notice of Lowest Calculated Responsive Bidder (LCRB)) xxx	Please refer to "Appendix 4" for your reference.
3	The bidder clarifies the stocking position of the sticker per box. Will it be all side of the box or just 4 sides?	Section VII. Technical Specification Page74 xxx Additional requirement on packaging and marking/labeling: the sticker will be place on all sides of the box. xxx	Requirement is retained.
4	The bidder asked if the supplier reimburse the amount or replace the defective product if the deliveries later found to be rampantly defective.	Section V. Special Condition of Contract Page 42 GCC Clause 4 xxx <i>Supplier shall retribute to the PS all payments otherwise previously made for the deliveries later found to be rampantly defective.</i> xxx	Please refer to item no. 1 of amendment section.
5	The bidder requests for 45 days lead time for the delivery of the goods instead of the 15 days lead time.	Section VI. Schedule of Requirements Page 44 xxx Within fifteen (15) calendar days upon receipt of Call-Off xxx	Please refer to item no. 2 of amendment section

HP PPS Philippines Inc.

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6	The bidder requests for 45 days lead time for the delivery of the goods instead of the 15 days lead time.	Section VI. Schedule of Requirements Page 44 xxx Within fifteen (15) calendar days upon receipt of Call-Off xxx	Please refer to item no. 2 of amendment section.
7	The bidder is inquiring within the revolving stocks.	Section VI Schedule of Requirements Page 46 xxx Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranches prior to exhaustion. xxx	Requirement is retained.
8	The bidder request to add the contractual part number for lot no. 4, 13, 14, 16, and 17.	Section VII Technical Specification Page 51, 60, 61, 63, 64	Contractual SKU's are not acceptable.

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

SIGNATURE REDACTED

ENGR. JAIME M. NAVARRETE, JR.
Chairperson, Bids and Awards Committee III

Schedule of Requirements

FRAMEWORK AGREEMENT LIST

(Indicative Call-Off Schedule)

Year 2021

Lot No.	Item No.	Quantity	Item / Description	Delivery Period and Delivery Sites
1	1	945 cart	TONER CART, HP CE310A, Black	PS Warehouse, PS Complex, RR Road, Cristobal St., Paco, Manila Direct Delivery to End-User Agencies within Metro Manila; Pampanga; Antipolo, Rizal; and Imus, Cavite. First Batch: Within thirty (30) calendar days upon receipt of Call-Off Succeeding batches: Within fifteen (15) calendar days upon receipt of Call-Off (Quantity will be determined for each Call-Off)
	2	832 cart	TONER CART, HP CE311A, Cyan	
	3	823 cart	TONER CART, HP CE312A, Yellow	
	4	824 cart	TONER CART, HP CE313A, Magenta	
2	1	642 cart	TONER CART, HP CE320A, Black	
	2	477 cart	TONER CART, HP CE321A, Cyan	
	3	472 cart	TONER CART, HP CE322A, Yellow	
	4	471 cart	TONER CART, HP CE323A, Magenta	
3	1	395 cart	TONER CART, HP CE400A, Black	
	2	330 cart	TONER CART, HP CE401A, Cyan	
	3	335 cart	TONER CART, HP CE402A, Yellow	
	4	319 cart	TONER CART, HP CE403A, Magenta	
4	1	1,685 cart	TONER CART, HP CE410A, (HP305), Black	
	2	1,186 cart	TONER CART, HP CE411A, (HP305), Cyan	
	3	1,190 cart	TONER CART, HP CE412A, (HP305), Yellow	

	4	1,183 cart	TONER CART, HP CE413A, (HP305), Magenta
5	1	738 cart	Toner Cartridge, HP CF350A Black LJ
	2	629 cart	Toner Cartridge, HP CF351A Cyan LJ
	3	625 cart	Toner Cartridge, HP CF352A Yellow LJ
	4	603 cart	Toner Cartridge, HP CF353A Magenta LJ
6	1	975 cart	Toner Cartridge, HP CF360A (HP508A) Black LaserJet
	2	975 cart	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet
	3	975 cart	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet
	4	975 cart	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet
7	1	1,300 cart	Toner Cartridge, HP CF400A (HP201A) Black LaserJet
	2	1,300 cart	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet
	3	1,300 cart	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet
	4	1,300 cart	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet
8	1	448 cart	Toner Cartridge, HP CF410XC (HP410XC) black
	2	355 cart	Toner Cartridge, HP CF411XC (HP410XC) cyan
	3	354 cart	Toner Cartridge, HP CF412XC (HP410XC) yellow
	4	357 cart	Toner Cartridge, HP CF413XC (HP410XC) magenta
9	1	993 cart	Toner Cartridge, HP CF410A (HP410A) black

	2	775 cart	Toner Cartridge, HP CF411A (HP410A) cyan
	3	771 cart	Toner Cartridge, HP CF412A (HP410A) yellow
	4	764 cart	Toner Cartridge, HP CF413A (HP410A) magenta
10	1	14,676 cart	TONER CART, HP CB435A, Black
11	1	560 cart	TONER CART, HP CB540A, Black
12	1	910 cart	TONER CART, HP CE255A, Black
13	1	2,316 cart	TONER CART, HP CE278A, Black
14	1	51,581 cart	TONER CART, HP CE285A (HP85A), Black
15	1	348 cart	TONER CART, HP CE390A, Black
16	1	4,090 cart	TONER CART, HP CE505A, Black
17	1	428 cart	TONER CART, HP CE505X, Black, high cap
18	1	5,745 cart	Toner Cartridge, HP CF217A (HP17A) Black LaserJet
19	1	2,399 cart	Toner Cartridge, HP CF226A (HP26A) Black LaserJet
20	1	1,013 cart	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425
21	1	1,683 cart	HP Toner CF280XC
22	1	781 cart	Toner Cartridge, HP CF281A (HP81A) Black LaserJet
23	1	2,634 cart	Toner Cartridge, HP CF283A (HP83A) LaserJet Black
24	1	350 cart	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L
25	1	1,105 cart	Toner Cartridge, HP CF287A (HP87) black

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26	1	281 cart	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	
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Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranches prior to exhaustion.

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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APPENDIX 2

LOT NO. 11	:	HP TONER CARTRIDGE
QUANTITY	:	1 LOT

LOT NO.	ITEM NO.	QUANTITY	AGENCY SPECIFICATIONS	BRAND	BIDDER'S STATEMENT OF COMPLIANCE*
11	1	560 cart	TONER CART, HP CB540A, Black		
<i>For Packaging and Marking/Labeling Requirements based from TSRC Resolution No. 2021-001 dated March 05, 2021.</i>					

We commit to deliver the goods under the new packaging and consistent with the physical appearance and color of the sample submitted as required by the Procurement Service.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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* [Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Bid Form

Date: _____

Invitation to Bid No: PB No. 21-097-3

To: **DBM-PS BAC III Chairperson**
Procurement Service
PS Complex, RR Road
Cristobal St., Paco, Manila

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [____], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Supply and Deliver of HPToner Cartridges for the Procurement Service** in conformity with the said Bidding Documents.

Lot No.	Item No.	Quantity	Item / Description	Unit Price	Total Amount
1	1	945 cart	TONER CART, HP CE310A, Black		
	2	832 cart	TONER CART, HP CE311A, Cyan		
	3	823 cart	TONER CART, HP CE312A, Yellow		
	4	824 cart	TONER CART, HP CE313A, Magenta		
	Total Lot Amount				
2	1	642 cart	TONER CART, HP CE320A, Black		
	2	477 cart	TONER CART, HP CE321A, Cyan		
	3	472 cart	TONER CART, HP CE322A, Yellow		
	4	471 cart	TONER CART, HP CE323A, Magenta		
	Total Lot Amount				
3	1	395 cart	TONER CART, HP CE400A, Black		
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6	1	975 cart	Toner Cartridge, HP CF360A (HP508A) Black LaserJet		
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	3	975 cart	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet		
	4	975 cart	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet		
	Total Lot Amount				
7	1	1,300 cart	Toner Cartridge, HP CF400A (HP201A) Black LaserJet		
	2	1,300 cart	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet		

	3	1,300 cart	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet		
	4	1,300 cart	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet		
	Total Lot Amount				
8	1	448 cart	Toner Cartridge, HP CF410XC (HP410XC) black		
	2	355 cart	Toner Cartridge, HP CF411XC (HP410XC) cyan		
	3	354 cart	Toner Cartridge, HP CF412XC (HP410XC) yellow		
	4	357 cart	Toner Cartridge, HP CF413XC (HP410XC) magenta		
	Total Lot Amount				
9	1	993 cart	Toner Cartridge, HP CF410A (HP410A) black		
	2	775 cart	Toner Cartridge, HP CF411A (HP410A) cyan		
	3	771 cart	Toner Cartridge, HP CF412A (HP410A) yellow		
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24	1	350 cart	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L		
25	1	1,105 cart	Toner Cartridge, HP CF287A (HP87) black		
26	1	281 cart	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet		

Note: For purposes of Bid Evaluation, bidders are advised to use two (2) decimal places in setting up their bid prices.

TOTAL PRICE IN WORDS:

- Lot 1: _____
- Lot2: _____
- Lot3: _____
- Lot4: _____
- Lot5: _____
- Lot6: _____
- Lot7: _____
- Lot8: _____
- Lot9: _____
- Lot 10: _____
- Lot 11: _____
- Lot 12: _____
- Lot 13: _____
- Lot 14: _____

- Lot 15: _____
- Lot 16: _____
- Lot 17: _____
- Lot 18: _____
- Lot 19: _____
- Lot20: _____
- Lot21: _____
- Lot22: _____
- Lot23: _____
- Lot24: _____
- Lot25: _____
- Lot26: _____

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Section VI. Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for **ITB** Clause **14.2** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice to Execute Framework Agreement (NEFA), shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

I/We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert]:* as the owner and sole proprietor or authorized representative of *[Name of Bidder]*, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Supply and Delivery of HP Toner Cartridges.

Or;

I/We likewise certify/confirm that the undersigned, *[[for partnerships, corporations, cooperatives, or joint ventures, insert]]*: is granted full power and authority by the *[Name of Bidder]*, to participate, submit the bid and to sign and execute the ensuing contract on the latter's behalf for Supply and Delivery of HP Toner Cartridges.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

3 x 5 cm



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS

7 x 2 cm



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS

1.4 x 2 inches



FOR GOVERNMENT
USE ONLY

PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

PROVIDING SMART PROCUREMENT SOLUTIONS



FOR GOVERNMENT
USE ONLY

PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

PROVIDING SMART PROCUREMENT SOLUTIONS

10.5 x 2 cm



FOR GOVERNMENT USE ONLY

PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

PROVIDING SMART PROCUREMENT SOLUTIONS



FOR GOVERNMENT USE ONLY

PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

PROVIDING SMART PROCUREMENT SOLUTIONS

2 x 6 inches



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS

S. G.

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